

REQUEST FOR PROPOSAL

Construction Services

Seacoast Mental Health Center, Inc.

Seacoast Mental Health Center, Inc. (SMHC), the community mental health center for the eastern half of Rockingham County, is soliciting proposals from qualified construction firms to provide professional construction and related services for a facilities improvement project at its Portsmouth headquarters.

This Request for Proposal (RFP) is being issued in accordance with the procurement requirements of the *New Hampshire Community Development Finance Authority's (CDFA) GO-NORTH Rural Community Health Infrastructure Program (RCHIP)*, as well as other applicable funding regulations, to ensure a fair and competitive selection process.

Description of Services Needed

The selected firm will provide construction and related professional services associated with the renovation and improvement of SMHC facilities. The project includes two adjacent buildings located at 1145 and 1149 Sagamore Avenue in Portsmouth, New Hampshire, which serve as the primary hub for outpatient behavioral health services, mobile crisis operations, and administrative functions.

The primary facility at 1145 Sagamore Avenue is an approximately 20,000-square-foot commercial building. The secondary facility at 1149 Sagamore Avenue is an approximately 1,800-square-foot residential structure located adjacent to the main building.

The selected firm should demonstrate experience with healthcare renovation projects and phased construction activities that minimize disruption to ongoing operations. Preference will be given to firms with experience working in healthcare settings and familiarity with the operational considerations associated with Certified Community Behavioral Health Clinics (CCBHCs). Knowledge of local and municipal planning, zoning, permitting, and regulatory requirements is also preferred.

Federal Requirements

This project is funded, in part, through the New Hampshire Community Development Finance Authority (CDFA) GO-NORTH Rural Community Health Infrastructure Program (RCHIP) and is subject to all applicable federal and state requirements.

The selected contractor must comply with the Davis-Bacon and Related Acts, including the payment of prevailing wages and submission of certified payroll documentation, as required. The contractor will also be required to comply with all applicable equal

opportunity, nondiscrimination, and labor standards provisions associated with federal funding.

Proposal Requirements

Proposals should include the following:

1. Firm name, address, and a brief description of the organization.
2. Resumes of key personnel proposed for this project.
3. A description of the firm's qualifications, expertise, and experience relevant to the proposed project.
4. A summary of three (3) comparable healthcare or behavioral healthcare projects completed by the firm.
5. Contact information for two (2) client references.
6. Proposed fee structure and cost proposal.

Evaluation Criteria

Proposals will be evaluated using the following criteria:

Criteria	Points
Firm history and organizational capacity to perform required services	10
Qualifications of assigned personnel	10
Relevant experience	10
Experience with similar projects and demonstrated results	10
Client references	10
Cost proposal	10

Maximum Score: 60 points

Timelines

Request for Proposals will be publicly released on Wednesday, August 26, 2026.

Please submit your proposal by Thursday, September 17, 2026, at 4pm to the following:

Kelly Hartnett, VP of Community Relations

khartnett@smhc-nh.org

Proposals will be thoroughly reviewed by SMHC in collaboration with the NH CDFA.

Anticipated awards will be announced in October 2026.

About SMHC

Established in 1963, Seacoast Mental Health Center (SMHC) is the state-designated community mental health center serving the eastern half of Rockingham County, New Hampshire. SMHC

provides comprehensive behavioral health services to approximately 5,100 individuals annually and employs approximately 230 staff members.